

Far too frequently, funeral service directors have seen
the difficulty loved ones have in making final arrangements.
As a service to you and your loved ones, The Baltimore Life
Insurance Company has prepared this guide to assist you in
recording important information which will enable your
family to handle your final affairs with your wishes in mind.

Your faithful and consistent recording of your personal and financial interests, even as they change, will provide a priceless reference when your family circle is broken. We suggest that you keep this booklet in a safe place that is immediately accessible to your loved ones.

Vital Information (for death certificate)	
Name	 
Social Security #	 
Date of Birth	
Current Address	
Marital Status	
Name of Spouse	
Maiden Name	
If Veteran, Serial #	
Branch of Service	
Rank	
Date Entered Service	
Union / Fraternal Organizations	 
Family Information	
Father's Name	
Mother's Name	
Mother's Maiden Name	
Children's Names	
Funeral Requests	
I Prefer: Burial Entombment Cremation	
Preferred Funeral Home	 
Cemetery Name	
Director	 
Service to be Held	
Place of Worship Funeral Home Other	
If Place of Worship, Name	
Presider	
Requested Pallbearers	
Favorite Hymns	
Flowers	
Contributions	
Special Requests	

Key Family Members t		Phone #			
Name		Phone #			
					Priorie #
		List All Insurance Poli	cies: life, health, home, auto		
Policy #	Company	Type			
		Type			
Policy #	Company	Type			
•					
Credit Cards					
Company		Account #			
		Account #			
Company		Account #			
Checking Accounts					
Institution		Account #			
Institution		Account #			
Savings Accounts					
Institution		Account #			
		Account #			
IRA or Investment Acc	counts				
Institution		Account #			
		Account #			
Institution		Account #			
Legal and Financial M	atters				
Executor of Estate					

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Safe Deposit Box
Will and Testament
Birth Certificate
Marriage Certificate
Stocks and Bonds
Certificates of Deposit
Military Records
Savings Passbooks
Automobile Papers
Insurance Policies
Mortgage/Property Deeds
Tax Information

## Where to Keep Important Papers

Some people place important papers in a safe deposit box. However, this is not necessarily a good idea.

State laws generally require safety deposit boxes to be sealed when someone dies. As a result, beneficiaries may not have access to necessary information.

## Home is Best

Storing important papers at your home in a fire-safe file is fine. Leaving this guide for your beneficiaries will allow you to reach out to your loved ones and help them deal thoughtfully with the final inevitable reality of life.

## **Baltimore Life**

Seven generations of service

Since 1882, Baltimore Life has been there for its policyholders, keeping them financially protected and free from worry.

The company follows safe and conservative financial practices that have carried it through World War I, the Great Depression and World War II. The Baltimore Life Companies are members of the Insurance Marketplace Standards Association (IMSA). Membership promotes ethical market conduct for individual life insurance and annuities.

## To My Loved Ones:

It is my wish that you be spared from anxiety, expense and inconvenience at the time of my passing.

In these pages, I have recorded vital information that will be needed, and a list of important documents and their location.

If you will provide the information on the inside front cover to my funeral director, everything will be conducted according to my wishes.

I sincerely hope you will find these arrangements satisfactory and that they will help you retain a warm memory of the wonderful years we have spent together.

Signature	 	
Date of Completion .		
Updated		



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